

Date: _____

Motion #: _____

MOTION FORM

Made by: _____

Seconded by: _____

Make sure you say:

1. Who is to do something
2. What they are to do

Examples:

I move that PCASC hold it's August meeting on Sunday August 13 at the regular time.

If needed, also tell:

1. How they are to do it
2. When it is to be done
3. Why they are to do it

I move that the PCASC hold an annual Picnic in June or July of each year, conducted by Activities Subcommittee, as a celebration of unity.

I move that:

Intent:

For Chair/Parliamentarian Use Only:

Major Motion: _____

Non-Major Motion: _____

On Going, Affects Officer/Subcommittee: _____

Motion Requires: Simple Majority: _____ 2/3 Majority: _____ Other: _____

Motion Referred to Groups: Yes: _____ No: _____

In-Favor: _____ **Against:** _____ **Abstain:** _____

Motion Passed: _____ **Motion Failed:** _____