

Group Treasurer's Report

Meeting Record for: _____

Prudent Reserve: _____ **Previous Balance:** _____

Secretary _____ Treasurer _____ GSR _____

Phone Number _____ Phone Number _____ Phone Number _____

Meeting Records

Date _____ Newcomers _____

Leader/Chairperson _____ Attendance (Total) _____

Old balance _____ **Income** Collection _____

Plus total income _____ Plus other income _____

Subtotal _____ Equals total income _____

Minus total expenses _____ **Expenses** Rent _____

Equals new balance _____ Plus literature _____

Plus refreshments _____

Equals total expenses _____

Date _____ Newcomers _____

Leader/Chairperson _____ Attendance (Total) _____

Old balance _____ **Income** Collection _____

Plus total income _____ Plus other income _____

Subtotal _____ Equals total income _____

Minus total expenses _____ **Expenses** Rent _____

Equals new balance _____ Plus literature _____

Plus refreshments _____

Equals total expenses _____

Date _____ Newcomers _____

Leader/Chairperson _____ Attendance (Total) _____

Old balance _____ **Income** Collection _____

Plus total income _____ Plus other income _____

Subtotal _____ Equals total income _____

Minus total expenses _____ **Expenses** Rent _____

Equals new balance _____ Plus literature _____

Plus refreshments _____

Equals total expenses _____

This report should be available at all group meetings.
Additional forms may be ordered from NA World Services—Item No. 9001

Date _____ Newcomers _____

Leader/Chairperson _____ Attendance (Total) _____

Old balance _____	Income	Collection _____
Plus total income _____		Plus other income _____
Subtotal _____		Equals total income _____
Minus total expenses _____	Expenses	Rent _____
Equals new balance _____		Plus literature _____
		Plus refreshments _____
		Equals total expenses _____

Date _____ Newcomers _____

Leader/Chairperson _____ Attendance (Total) _____

Old balance _____	Income	Collection _____
Plus total income _____		Plus other income _____
Subtotal _____		Equals total income _____
Minus total expenses _____	Expenses	Rent _____
Equals new balance _____		Plus literature _____
		Plus refreshments _____
		Equals total expenses _____

Financial Records

for the period from: _____ **to:** _____

This information should be included with your GSR report to the area

Attendance (Total) _____ Newcomers _____

Beginning Balance (Previous Balance): _____

Income:

Collection: _____

Literature: _____

Other: _____

Total Income: + _____

Expenses:

Rent: _____

Literature: _____

Supplies: _____

ASC Donation: _____

RSC Donation: _____

NA World Services Donation: _____

Other: _____

Total Expenses: - _____

Ending Balance: = _____

Prudent Reserve: _____